

Professional Development

Course Name

Excel 365 Advanced

Course Description

The Excel 365 Advanced course is tailored for colleagues in data-centric roles, seeking to expand their knowledge of advanced spreadsheet management. Designed for those dealing with substantial data volumes in their day-to-day responsibilities, this course places a spotlight on the nuances of dataset manipulation. Participants will actively engage in building practical skills, crafting Pivot Tables and Pivot Charts, additionally, the course covers the creation of advanced formulas and essential data management tools, equipping delegates with the necessary skills to navigate and optimise large datasets.

Audience

This is for all users of Excel who would like to develop their knowledge and skills further

Duration: 0.5 Day(s) **Class Size:** 8

Competence Name Awarded**Competence Awarded****Course Code****Prerequisite Name****Prerequisite Short Code****Skills Assessment Scheme Regime****Course Type**

Face to Face

Download Date: 15/5/2024